

**Portland English Language Academy
HOMESTAY AGREEMENT**

Student's Name: XXXX **Host's Name:** XXXX **Move-in date:** XXXX

POINTS OF AGREEMENT

- 1) This homestay agreement is for a one-month period starting on the move-in date and extending through the morning of the same date one month later. If this agreement is extended beyond the initial one-month period, it will be extended to the same date one month later. If another move-out date is desired, the new date must be expressly agreed upon by both host and student before this agreement is extended.
- 2) The fee for the homestay will be **exactly \$600 per month**. Unless the student has paid this fee in advance to Portland English Language Academy (PELA), then the student will make the first payment of \$600 to the host on or before the move-in date. If a deposit for the first month's fee has been paid by the student to PELA then the student is responsible to only pay the remainder of the first month's homestay fee. PELA will send the deposit to the host.
- 3) **Ten days before each one-month period expires**, the student and the host must expressly agree on whether to extend this agreement. If the agreement is extended, the student will **pay the host another \$600 fee** before the new one-month period begins. If this fee has been paid in advance to PELA by the student, PELA will send the fee for the next one-month period to the host.
- 4) If the student leaves the homestay during the first 15-night period of the initial month of homestay, the host agrees to return any unused portion of first month's homestay fee. This return shall be calculated as [$\$600 - (\$20 \times \text{number of nights student stayed with the host family})$].
- 5) If the student leaves the homestay before the end of any one-month period (excluding the first 15-night time period), the host family is not required to refund or partially refund the monthly homestay fee already paid to the host (except in the case of point 6 below).
- 6) The student is entitled to a refund at any time if either a) the student has justifiable reason to feel unsafe in regards to person or property inside or in the vicinity of the host family house, or b) the host family fails to communicate pertinent information including, but not limited to, host family vacation plans or hosting of other international students.
- 7) Both the host and the student must immediately inform PELA when this agreement is extended or ended. Please email Chris, the PELA housing coordinator, at housing@portlandenglish.com.
- 8) This agreement is between the student and the host named above. PELA, having only served to initially arrange this homestay, is not a party to this agreement.
- 9) PELA is not responsible for any homestay fee payments unless homestay deposit or current one-month homestay fee has been paid to PELA in advance by the student.
- 10) The host family is to provide to the student two meals per day. Occasionally, the student may be asked to prepare his or her own meal using ingredients from the host's kitchen. If the host family elects to go out to dinner, the host family is responsible for the student's charges.
- 11) The use of the telephone for all long distance phone calls is an arrangement to be made between the host and the student. PELA is not responsible for any phone charges incurred during the student's stay whether the charges come due during or after the student's homestay.
- 12) PELA is not responsible for loss or damage of any type claimed by the host or student during this homestay.

"I understand and agree to all the above points."

<u>XXXXXXXXXX</u> Student signature	<u>XXXX</u> Date
<u>XXXXXXXXXX</u> Host signature	<u>XXXX</u> Date

Host Address: _____ _____
Host Phone: _____ _____

*Please both host and student sign **all three copies** of the agreement form. Please **return one copy to PELA** using in the envelope provided. One copy is for your records, and one is for the student to keep.*